**Agenda** Items for Meeting 1 (14, March 2022)

1. Informal meeting for the team, agree on using Whatsapp as its most convenient for all.
2. Discuss and agree on the outline and the roles for the team contract as required
   1. Agree on who will send the contract – Assigned to Andrijana
3. Contract to be signed by midnight
4. Agree on the next meeting date and time

**Agenda** Items for Meeting 2 (16, March 2022)

1. Had a discussion on seminar requirements and activities throughout the module
2. Worked on DREAD analysis and discussed how to present it
3. Agreed on team member selection to present our DREAD Analysis
4. Agreed that each team member will complete a part for the DREAD Analysis
5. Jonathan decided to do the presentation, I’ll attend as well as backup in case something happens.

**Agenda** Items for Meeting 3 (20, March 2022)

1. Worked on the design document proposal
2. Team members were selected to work on different parts of the proposals
3. First draft was agreed to be completed on the 26th
4. Agree on who will submit the assignment on behalf of the group – Assigned to Andrijana
5. Agreed to add more time instead of scheduled meetings to start discussing things live over what’s app and use our Google drive to add all the documents.